

New Energy Resource Committee Meeting Minutes Tuesday, January 26, 2016

Attendance: Paul, Roberta, Mark, Cathy

1. Approve Minutes -
 - approved unanimous
2. Review all RFQ responses
 - Reviewed submissions, top 3 Solar Flair, RGS Energy, Green Earth Energy Photovoltaic.
 - May rank the panels independently
 - Defining price, quality, warranty, etc. for weighing parameters
 - Will create a sample install to get apples to apples comparison of the proposals. One roof, one ground mount. Roberta will send to the installers. Will pass-by the committee members first.
 - Everyone will review the submissions for next meeting 2/2
 - Interview options after the next meeting before school vacation 2/3, 4, 5, 8, and 12.
 - Cathy will add customer name prefix to submitted files. Create a sheet per committee member for the ranking spreadsheet.
3. Conference call with Consultant to discuss and solidify the rating criteria to be used in assessing the responses.
 - Moved some of the more technical ranking to the consultant
 - Cannot do 4th or 8th for interviews, so 3rd, 5th, and 12th. Will try for the 3 top choices in one night starting at 6pm 30 mins each.
 - May be a price difference with string and micro inverters, price the sample system with one of each.
4. Determine reference calling
 - References sheet on the spreadsheet. Each member to call 7 to 8.
5. Wait until we chose the installer before scheduling next community meeting.
6. Next meetings: 2/2, 2/16, 3/1, and 3/15

Adjourned: 8:20pm

Respectfully submitted,

Cathy Kristofferson