

Ashby Library Board of Trustees
Meeting Minutes
Thursday, December 16, 2010

Meeting convened 7:05 p.m.

Present: John Mickola, Prudy Brennan, Doug Leab, Dave Jordan, Anne Manney, Martha Morgan, Dwight Horan, Library Director Mary Murtland; Mary O’Friel arrived later

MOTION to accept minutes from November 18th meeting. Seconded, U.A.¹

Treasurer’s Report: Doug needs to speak with Dwight about the process for distributing scholarship awards. Checks will go out in January this year. A total of \$5,600 is available.

Director’s Report: Circulation is down verses last year; DVDs are 1/3 of circulation. Ducts have been connected to the Moulton Room, so it is now heated adequately. Thermostat in front of Children’s library is not functioning and will be replaced soon. Mary M. developed the 2011 Trustee Meeting schedule for next year. Board will re-visit the November and December meeting days at the January meeting.

Trustees acknowledged Secretary for sending letter to the editor thanking Friends group.

Budget Planning:

Library Director believes CWMARS expense (\$1,400) should be added to the Library Expense line. Also carpet cleaning at \$1,000. Increase by \$2,400.

Books are 19.5% of the budget.

Adding \$2,400 plus 19.5% of \$2,400 (as is required by Massachusetts Bureau of Library Commissioners (MBLC)) would add an additional \$468.00 to the budget. $\$1,400 + \$1,000 + \$468 = \$2,868$ over the current \$66,777.88, which is a 4% increase proposed.

$\$66,777.88 + \$2,868 = \$69,645.88$ Total budget proposed.

No Action Items

8 p.m. Adjourn

Submitted by



Martha Morgan, Secretary

¹ U.A.: Unanimous Approval.