

Ashby Library Board of Trustees
Meeting Minutes
Thursday January 24, 2013

Call to Order: 7:10 p.m.

Present: John Mickola, Michelle Thomas, Doug Leab, Dwight Horan, Dave Jordan, Anne Manney, Tiffany Call, Hanae Olmstead, Martha Morgan, Library Director Mary Murtland

Secretary's Report: MOTION to accept minutes from November meeting with minor amendments, (December cancelled due to snow) seconded, U.A.¹

Treasurer's Report/ Scholarship Committee:

Current yield on investments: 1.37%. 75% of scholarship confirmations are in; waiting on others. Marston investment switch over to Community Foundation of North Central MA: still in flux. MOTION to accept Treasurer's report, seconded, UA.

Library Director's Report:

Our own circulation is between 68 and 74% of total circulation. This is good; lots of our own material being taken out by Ashby citizens and others from other libraries. 70-80 people/ day using library, which is good. Roughly half of the people in town have a library card – encouraging.

Shattered glass downstairs – need 2 quotes. John said this went to Finance Committee, who meet only once per month, and there was no quorum at Fin. Comm. Held an emergency meeting, approved \$536 for repair. Will also get an estimate for putting a storm window over the stained glass window.

Almost all of the books have been taken out of the Town Hall where some were stored during the renovation/expansion. Some VHS cassettes are still left. Two truckloads of boxes were moved. Mary took the books out of the system, since we pay for all books (pennies each) for each book in the system.

There was a virus in the computer system. It took Mike McCallum all day to repair. Evergreen system is not working well. Printer is not hooked up yet.

Dates set for this year's BOT meetings: all 4th Thursdays except for Nov. and Dec., which are 3rd Thursdays:

Jan 24	Jun 26	Nov 21
Feb 28	Jul 24	Dec 19
Mar 28	Aug 29	
Apr 25	Sep 26	
May 22	Oct 24	

¹ U.A.: Unanimous Approval.

Budget Planning

MBLC is state aid – we keep the \$, it does not go back to the town if not spent.

Revolving fund for fines: pays for stamps, plastic for books, books, etc.; averages about \$100/month. Must have a Warrant Article at Town Meeting to state funds go back to library.

We have bids for: a new furnace or a change of furnace to gas from oil and insulation – needs to be a Warrant Article. Insulation and new furnace or switch to gas furnace would all save fuel costs over time (initial cost for gas burner=\$7,200).

Comcast Committee Feb. 13 will discuss security system, cameras.

Adjourn 8:20 pm

Submitted by

A handwritten signature in blue ink that reads "Martha A. Morgan". The signature is written in a cursive style with a long, sweeping underline.

Martha Morgan, Secretary