

Ashby Library Board of Trustees
Meeting Minutes
Thursday November 17, 2011

Meeting convened 7:00 p.m.

Present: John Mickola, Anne Manney, Michelle Thomas, Dave Jordan, Doug Leab, Hanae Omsted, Mary O’Friel, Martha Morgan, Library Director Mary Murtland

Secretary’s Report: MOTION to accept minutes from August meeting. Seconded, U.A.¹

Treasurer’s Report/ Scholarship Committee:

Received check from Marston Fund – not under Town finances; \$300 placed into Scholarship Fund.

No Treasurer/Scholarship Report.

Reminder to Board members – Conflict of Interest acknowledgement of receipt must be submitted to Town Clerk. Also must complete on-line survey about the same.

Library Director’s Report:

Two Action Items:

- 1) Volunteer Appreciation Night December 1 from 6 to 8 p.m.
- 2) F.Y. 2013 Library Budget

Policy Committee did not meet- no report.

Edwin Chapman Service Award will be presented to Maureen Davi at the Volunteer Appreciation night.

Budget: Department Heads will meet November 30th to work on Town budgets from all departments.

Budget: oil budget line item should go up; last year we went over.

Library Assistants’ wages: now at \$12.48 x 24 hours/ week. Add \$600 to Assistants’ wages to cover time for Library Director’s vacation; need two people on.

Need to add to budget for library page(s), as the library will soon be losing the volunteer teen school help due to the laptop program coming to an end.

Book budget will be adjusted up to reflect these budget changes (as required by MBLC).

¹ U.A.: Unanimous Approval.

Senior Work-off Program: books are moved. Another senior is looking for work.

Custodial line item could be increased.

More budget negotiations will occur next month.

8:20 pm Adjourn

Submitted by

A handwritten signature in blue ink that reads "Martha S. Morgan". The signature is written in a cursive style with a long horizontal flourish at the end.

Martha Morgan, Secretary