

**Town of Ashby
Public Safety Building Committee
Meeting Minutes**

PSBC 12/03/18

Meeting was called to order at 7:35 PM

Mike Reggio

Chief Fred Alden

Matt Alford

Chief Mike Bussell

Minutes not sent out ahead of time from 11/26 to be reviewed next meeting

New copies of letters with matching dates signed; will send along to Mark Haines to get signed.

Questions from bidders-

Question submitted by Colliers International regarding survey drawings.

- Assessors map is available and will be shared.
- Site specialists- the OPM would be expected to participate in the procurement of specialist services should they be required.
- Budget information regarding \$7M estimate- based on known costs per square footage of similar facilities provided by an architect as part of a previous study.
- Square footages of existing facilities- Police facility is irrelevant; Fire station is approximately 10,000 sq ft.

Mike Reggio to talk to Bob Hanson about making the electronic site plan and notional floor plan available as well as the answers to the above made available to all bidders.

Will post a meeting for January 7, 2019 to start the downselect process.

Next meeting scheduled for 12/10 at 7:30 PM.

Motion to adjourn, seconded and approved- adjourned at 8:15 pm.