

**Town of Ashby**  
**Office of the Board of Assessors**  
**Minutes for the Meeting on July 11, 2012**

**Place of Meeting:** Town Hall

**Time of Meeting:** 7:30 P.M.

<b>Members Present:</b>	<input checked="" type="checkbox"/> Oliver Mutch	<b>Chairman</b>
	<input checked="" type="checkbox"/> Melissa Coyle	<b>Member</b>
	<input checked="" type="checkbox"/> Charles Perna	<b>Member</b>
	<input type="checkbox"/> Harald Scheid	<b>Regional Assessor</b>
	<input checked="" type="checkbox"/> Linda Couture	<b>Associate Assessor</b>
	<input checked="" type="checkbox"/> Lois Raymond	<b>Administrative Assistant</b>

1. Read and approve minutes of the June 6<sup>th</sup>, 2012 meeting  
*Minutes were read and approved*
2. Review current budget balances
  - a) To –Date  
*All budget lines seem appropriate for the anticipated expenses*
3. Board review and Approval of **MVE** Warrants and Abatements  
Documents to approve and sign:
  - a) MVE Abatement(s) – **MVE Abatements June 01 of 2012**  
*- Approved and Signed*  
– **MVE Abatements July 01 of 2012**  
*- Approved and Signed*
  - b) Motor Vehicle Warrant(s) – **MVE Commitment 2012 98 (Dealer)**  
*- Approved and Signed*
4. Board review and Approval of **Real Estate** Warrants, Abatements, Exemptions, Etc...  
Documents to approve and sign:
  - a) Real Estate Abatement(s) – **None**
  - b) Real Estate Warrant(s) – **Fiscal Year 2013 Preliminary - *Approved and Signed***  
– **FY2012 Supplemental Tax - *Approved and Signed***  
– **Reassessed Taxes for Parcel 14-2-0**  
**FY2010, FY2011 and FY2012**  
*- Approved and Signed*
  - c) Real Estate Exemption(s) – **Tax Work Off June 01 - *Approved and Signed***  
– **Tax Work Off June 02 - *Approved and Signed***
  - d) Chapter Application(s) – **None**
  - e) Renewal of Forest Management Plan(s) – **None**
  - f) Chapter Land Lien / Release – **None**
  - g) Discussion:
5. Board review and Approval of **Personal Property** Abatements  
Documents to approve and sign:
  - a) Personal Property Abatement(s) – **None**
  - b) Discussion:
6. Board review and Approval of **Payables**  
Documents to approve and sign:

- a) Contracts – **None**
- b) Payables – **None**

7. Senior Work Off Program

- a) Motion to increase the minimum wage for the Senior Work off program to match the Mass State minimum of \$8.00/hour  
*Chairman Mutch made the above motion – Mr Pernaa seconded  
Verbal vote was unanimously in favor of increasing the minimum wage.*
- b) Motion to increase the maximum abatement for the Senior Work Off program to \$600 from the current \$500.  
*Chairman Mutch made the above motion – Mr Pernaa seconded  
Verbal vote was unanimously in favor of increasing the maximum abatement amount.*

8. Regional Assessor Update

- o *RRG is in the process of doing the 'permit' inspections.  
Any property with an open building permit will be visited*
- o *Supplemental billing spreadsheets were compiled and identified 3 properties that met the criteria for supplemental billing in FY2012.  
Warrant presented and signed above.*
- o *We should be thinking about adding money to the budget in FY2014 to do cyclical inspections. Every property should be visited every 9 years.  
RRG will pull together information so we know what the size and cost of this project may be.*

9. General Discussion

- a) Mail:
- b) Class 101 – ongoing  
August 6-10 at UMASS Amherst
- c) Foster on Mason Road  
*Would need to combine the lots to lose the 'primary lot' designation on the empty property he owns next door.*
- d) New PC @ RRG station - *Up and running*
- e) New Laser printer - *Waiting for network connection*
- f) Other?
- g) **Next Meeting – August 1, 2012 - 7:30 PM**

10. Adjournment *Adjourned at 8:03 PM*

*Respectfully submitted,*

***Lois Raymond***

Administrative Assistant - For the Board of Assessors

Signed this 1<sup>st</sup> day of August, 2012

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