

**Town of Ashby**  
**Office of the Board of Assessors**  
**Minutes for the Meeting on February 1, 2012**

**Place of Meeting:** Town Hall

**Time of Meeting:** 7:30 P.M.

<b>Members Present:</b>	<input checked="" type="checkbox"/> Oliver Mutch	<b>Chairman</b>
	<input checked="" type="checkbox"/> Melissa Coyle	<b>Member</b>
	<input checked="" type="checkbox"/> Charles Perna	<b>Member</b>
	<input type="checkbox"/> Harald Scheid	<b>Regional Assessor</b>
	<input checked="" type="checkbox"/> Linda Couture	<b>Associate Assessor</b>
	<input checked="" type="checkbox"/> Lois Raymond	<b>Administrative Assistant</b>

1. Read and approve minutes of the January 4<sup>th</sup>, 2012 meeting  
*Minutes were read and approved*
2. Review current budget balances
  - a. To –Date  
*All budget lines seem appropriate for the anticipated expenses*
3. Board review and Approval of **MVE** Warrants and Abatements  
Documents to approve and sign:
  - a. MVE Abatement(s) – **None**
  - b. Motor Vehicle Warrant(s) – **MVE Commitment 2011 07 - *Approved and Signed***  
– **MVE Commitment 2012 01 - *Approved and Signed***
4. Board review and Approval of **Real Estate** Warrants, Abatements, Exemptions, Etc...  
Documents to approve and sign:
  - a. Real Estate Abatement(s) – **Admin Abatement 01 - *Approved and Signed***  
– **January 01 - *Approved and Signed***  
– **January 02 - *Approved and Signed***
  - b. Real Estate Warrant(s) – **None**
  - c. Real Estate Exemption(s) – **None**
  - d. Chapter Application(s) – **Recreational - Lapham Map 15 Parcels 9.0, 9.1, 8.5**  
– *Approved and Signed*
  - e. Renewal of Forest Management Plan(s) – **None**
  - f. Chapter Land Lien / Release – **75 Log Cabin Road**  
– *Lien Signed and Notarized*
  - g. Discussion:  
**Chapter Land sold to ‘trust’. Do we need to update liens?**  
*Carry over to next meeting to get Harald’s input*
5. Board review and Approval of **Personal Property** Abatements  
Documents to approve and sign:
  - a. Personal Property Abatement(s) – **PP January 02 - *Approved and Signed***  
– **PP January 03 - *Approved and Signed***
  - b. Discussion:  
– **One PP Abatement that Forms of List was returned in February 2011**  
**Abatement Applications says they had moved out of town prior to**  
**1/1/2011 – *Board voted to grant this Personal Property Abatement Application***

**- RRG Real Estate Abatements**

*2 Abatement applications were discussed - The Board voted to grant one & deny one based on information, analysis and recommendation submitted by Linda Couture of RRG.*

6. Board review and Approval of **Payables**  
Documents to approve and sign:
  - a. Contracts – **None**
  - b. Payables – **WB Mason - *Approved and Signed***
  
7. Regional Assessor Update
  - a. Harald's meeting with Doug – *Carry over to next meeting*
    - i. funding our part of the GIS synchronization work
    - ii. On going inspections
    - iii. Other discussion points
  - b. Other Updates
  
8. General Discussion
  - a. Class 101 – ongoing  
Letter to DOR
  - b. Clerk – Barb Covering
    - i. Monday March 3<sup>rd</sup>  
Should we reschedule our next Meeting?  
*Yes rescheduled to February 29<sup>th</sup>*
    - ii. Vacation March 23 - 31
  - c. Other?
  - d. **Next Meeting – February 29, 2011 - 7:30 PM**
  
9. Adjournment *Adjourned at 8:05 PM*

*Respectfully submitted,*

***Lois Raymond***

Administrative Assistant - For the Board of Assessors

Signed this 29<sup>th</sup> day of February, 2012

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