

Town of Ashby
Office of the Board of Assessors
Agenda for the Meeting on February 29, 2012

Place of Meeting: Town Hall

Time of Meeting: 7:30 P.M.

Members Present:	_____ Oliver Mutch	Chairman
	_____ Melissa Coyle	Member
	_____ Charles Perna	Member
	_____ Harald Scheid	Regional Assessor
	_____ Linda Couture	Associate Assessor
	_____ Lois Raymond	Administrative Assistant

1. Read and approve minutes of the February 1st, 2012 meeting
2. Review current budget balances
 - a. To -Date
3. Board review and Approval of **MVE** Warrants and Abatements
Documents to approve and sign:
 - a. MVE Abatement(s)
 - b. Motor Vehicle Warrant(s)
4. Board review and Approval of **Real Estate** Warrants, Abatements, Exemptions, Etc...
Documents to approve and sign:
 - a. Real Estate Abatement(s)
 - b. Real Estate Warrant(s)
 - c. Real Estate Exemption(s)
 - d. Chapter Application(s)
 - e. Renewal of Forest Management Plan(s)
 - f. Chapter Land Lien / Release
 - g. Discussion:
 - Any RRG Real Estate Abatements
 - Chapter Land sold to 'trust'. Do we need to update liens?
5. Board review and Approval of **Personal Property** Abatements
Documents to approve and sign:
 - a. Personal Property Abatement(s)
6. Board review and Approval of **Payables**
Documents to approve and sign:
 - a. Contracts
 - b. Payables
7. Regional Assessor Update
 - a. Harald's meeting with Doug
 - i. funding our part of the GIS synchronization work
 - ii. On going inspections
 - iii. Other discussion points
 - b. Other Updates

8. General Discussion
 - a. Class 101 – ongoing
Letter to DOR
Must be taken within 2 years of appointment
Kingston March 7th through April 11th Wednesday evenings 4-7
 - b. Clerk – Barb Covering
 - i. Monday March 3rd
 - ii. Vacation March 23 - 31
 - c. Other?
 - d. **Next Meeting – April 4th, 2011 - 7:30 PM**

9. Adjourn