Board of Selectmen Meeting Minutes

Date: May 11, 2011 Time: 7:00 p.m. Members present: Dan Meunier and Joe Casey 2) Motion to approve minutes of May 7, 2011 as recorded. Motion: Dan Meunier Seconded: Joe Casey Vote: Unan 3) Warrant #: W45P FY11 approve and sign Payroll Warrant in the amount of \$41,416.43, subject to further review. Motion: Dan Meunier Seconded: Joe Casey Vote: Unan 4) Warrant #: W46B FY11 approve and sign Vendor Warrant in the amount of \$58,251.78, subject to further review. Motion: Dan Meunier Seconded: Joe Casey Vote: Unan 5) Warrant # W46B1 FY11 approve and sign Vendor Warrant in the amount of \$662.50, subject to further review. (CDBG Warrant). Motion: Dan Meunier Vote: Unan Seconded: Joe Casey 6) Warrant # W46B2 approve and sign Vendor Warrant in the amount of \$6,519.19 subject to further review. Motion: Dan Meunier Seconded: Joe Casey Vote: Unan 7) Motion to approve and sign CDBG FY09 Agreement for Housing Rehab/Septic Program Participant Ashby Case #9 (MRPC)

8) Motion to approve and sign request from Highway Dept. on Chapter 90 Project (Highway Superintendent). JC asked where guard rails will be placed. DM stated to be replaced on Rindge Rd. JC asked if Chapter 90 monies could be available or could be used for center lines on Mason Rd. and Turnpike Rd. Will check with Highway Supt.

Seconded: Joe Casey

Vote: Unan

Motion: Dan Meunier

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

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9) Motion for Selectmen's appointment of John Harahan as Parks Commissioner until next Annual Town Election.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

10) Motion for Selectmen's acceptance of the resignation of Nancy Haines as Town Accountant effective May 27, 2011. Resignation was accepted with regret.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

Request for Selectmen's Discussion for Bid Evaluation Process for Solar Project (Alan Pease)

Bid advertisement put in for proposals in Fitchburg Sentinel and Central Register. Mr. Pease asked how the bids would be handled. Bidders may propose to lease, Mr. Hubert joined in on discussion and explained alternative means of accepting bids. Up to Selectmen to decide how to handle bids. Questions asked by Selectmen in regards to possible ways to use this project. AP would like to know what direction they should go in the selection process. Decision must be made by end of June in order to meet 6 month deadline. DM suggested a working session with Selectmen to go over bids. June 16th was suggested as a tentative date for meeting.

Confirmation will be made when Peter McMurray returns. Lillian Whitney asked where the bidders would be from. (unknown)

11) Motion to approve and sign on Request for Reserve Fund Transfer #11-42 in the amount of \$1,313.25 to the Police Expense Account. Motion taken out of order by DM. Chief Drew explained reason for request.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

12) Motion to approve and sign on Request for Year End Transfer #11-AT1 in the amount of \$3,667.73 to the Police Expense Account. Motion taken out of order by DM. Chief Drew explained reason for request.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

13) Motion to approve and sign on Sewage Disposal Works Construction Permit for Town Hall Septic Tie In. Lillian Whitney asked if Town Hall would have to be shut down to complete project.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

14) Motion to approve and sign on Request for Reserve Fund Transfer #11-40 in the amount of \$1,015.74 to the Highway Barn Fuel Expense Account.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

15) Motion to approve and sign on Request for Reserve Fund Transfer #11-41 in the amount of \$1,120.79 to the Highway Gas Diesel Expense Account.

Motion: Dan Meunier Seconded: Joe Casey Vote: Unan

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Assistant to the Board of Selectmen's Report: Memorial Day Services Date and Times of Activities read by Dan Meunier. Lillian Whitney stated that schedule of events are posted throughout town.

Public Comments (if any): Citizen asked about Audit Report posted in Fitchburg Sentinel. Wanted to know if report would be discussed at further date. Asked Selectmen who gave finding to Sentinel. JC stated Lillian Whitney was source of contact to Sentinel. Citizen felt other department should refrain from undermining other departments.

DM asked Mary Krapf to express to Townspeople importance of attending Memorial Day Activities and how impressive the services and events are.

16) Motion to ad	journ at 7:59 p.m.	
Signed by:	Dan Meunier	
Date:		
Minutes Approve	ed by Board of Selectmen:	